



## ORANGE COUNTY CAREER ACADEMY

YOUR FUTURE AWAITS



# CLERICAL PATHWAY

## WHAT IS OC CAREER ACADEMY?

Are you ready to kickstart your career journey? County of Orange Human Resources Services is introducing OC Career Academy—your gateway to success. Join our on-the-job training program for up to 12 months and gain hands-on experience, skills, and qualifications essential to compete for a permanent position with the County of Orange.

## HOW DOES IT HELP MY CAREER JOURNEY?

The participants will be provided access to paid work experience and be assigned mentors who will highlight possible career paths. Participants will also gain valuable skills, knowledge, and the ability to perform typical tasks assigned in an office environment.

## PROGRAM BENEFITS

- No experience required
- Full-time paid work experience \$17.36/hr
- Build your resume
- On the job training
- Career Opportunities

## OPPORTUNITIES AVAILABLE AT



County Administration North  
400 W. Civic Center Drive  
Santa Ana, 92701

## EMAIL APPLICATION TO:

[OCCAREERACADEMY@OCGOV.COM](mailto:OCCAREERACADEMY@OCGOV.COM)



[occareeracademy@ocgov.com](mailto:occareeracademy@ocgov.com)